

TOWN OF DIX – REGULAR MEETING – MARCH 28, 2016

The Regular Meeting of the Town of Dix Board was held on Monday March 28, 2016. The Meeting was called to order by Supervisor Harold Russell at 7:00 PM.

PRESENT: Supervisor Harold Russell  
Councilman Jeff Meehan  
Councilman Robert DeNardo  
Councilman Frank Hammond  
Councilman Dominic Smith  
Town Clerk James A. McMahan  
Deputy Town Clerk Helen Teed  
Supt. of Highways Scott Yaw  
Code Officer Richard Husted  
Chairman Planning Board, Mike Pierce  
Attorney Robert Halpin

ABSENT: Chairman Zoning Board of Appeals  
Bookkeeper to Supervisor Kristi Pierce

ALSO PRESENT: Fran Crane, Kristin Vanhorn of Schuyler County Planning and David Fagan

VISITORS: Three Town of Dix Residents

ADDITIONS TO AGENDA  
Cemetery Mowing Contract

PUBLIC COMMENTS:

Robert Dibble asked the Board when assessment roll would be available. Would like information before Assessment Review Board meeting in May. The Town Clerk would contact Real Property Tax office for information.

REPORTS:

Supervisor Russell reported that the Town was working on getting bids for sewer line repairs.

The Highway Department reported they had repaired #6 Volvo (green) egr circuit, manifold gaskets, muffler and pipe, replaced brushes on broom tractor and swept all intersections and started doing roads, got quotes for salt shed, visited Towns of Torrey, Orange, Tyrone, Montour, Village of Montour Falls, and Schuyler County, shared services with Village of Montour hauling gravel from Seneca Stone to Village Marina, tree and brush removal on Station, VanZant, Townsend and Baker Roads, Superintendent visited the Capital in Albany for Advocacy Day for CHIPS Funding, hauled in 1100 tons of gravel for Baker Hill and Coykendale projects, replaced 2 culvert cross pipes on Baker Hill, hauled scrap pipe to Swarthout and picked up #12 again from Regional, for more issues.

Code Officer Husted reported that he had issued 3 Building Permits, 3 Notices of Violation were issued, 20 Construction inspections completed, 2 Operating Permits issued, 0

Demolition permits issued, 0 Stop Work Order issued, 0 Fire Prevention & Property maintenance inspections completed, 0 Violations corrected, 0 Court appearance tickets issued, 5 Projects completed and permits issued, 0 Certificates of Occupancy issued, 0 Certificate of Compliance issued, and 0 violation complaints are still not corrected, and 0 Building permits remain uncompleted, 0 tent installation inspections were completed, 0 cases are pending in Court, 0 Building permit for new manufactured home, 0 annual mobile home park operating permits issued, and 0 Water & Sewer connection completed.

The Planning Board stated that there would be a meeting this month.

Zoning Board of Appeals had no report.

The Town of Dix Court had no report.

The Landfill Commission had no report.

The Fire Department Committee had no report.

**RESOLUTION # 46  
APPROVE MINUTES**

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                 AYES - 5                                 NAYES - 0

RESOLVED, that the minutes of the Regular Meeting on February 22, 2016, and the Public Hearing on February 22, 2016 are hereby approved.

**RESOLUTION # 47  
APPROVE TOWN CLERKS REPORT**

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                 AYES - 5                                 NAYES - 0

RESOLVED, that the Town Clerk's Report for the month of February 2016 is hereby approved.

No Supervisors Report submitted.

No Audit Report submitted.

**CORRESPONDENCE:**

**OLD BUSINESS:**

The Board tabled discussion of the new Town offices, Planning Board Member, Amendment to Zoning Law, Audit Date and drug and alcohol update.

**RESOLUTION # 48  
REPRESENTATIVE TO COUNTY PLANNING COMMITTEE**

On motion by Supervisor Russell, seconded by Councilman DeNardo, the following Resolution was

APPROVED:                                 AYES - 5                                 NAYES - 0

RESOLVED, that the Dix Town Board appoints Ben Stamp as representative to County Planning Committee.

RESOLUTION # 49  
CHANGE APRIL MEETING NIGHT

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board changed the April Board meeting to April 19, 2016 at 7:00PM and authorized the Town Clerk to place ad in Review & Express.

NEW BUSINESS:

RESOLUTION # 50  
ADJOURN TO EXECUTIVE SESSION

On motion by Councilman Meehan, seconded by Councilman Hammond, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board will go into Executive Session for litigation matters.

RESOLUTION # 51  
RETURN FROM EXECUTIVE SESSION

On motion by Councilman Meehan, seconded by Councilman Hammond, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board will return to regular meeting.

On motion by Councilman Meehan, seconded by Councilman Hammond, the meeting adjourned at 8:31 PM.

Respectfully submitted \_\_\_\_\_ James A. McMahon  
Town Clerk, Town of Dix