

TOWN OF DIX – REGULAR MEETING – SEPTEMBER 28, 2015

The Regular Meeting of the Town of Dix Board was held on Monday September 28, 2015. The Meeting was called to order by Supervisor Harold Russell at 7:00 PM.

PRESENT: Supervisor Harold Russell  
Councilman Jeff Meehan  
Councilman Robert DeNardo  
Councilman Scott Yaw  
Councilman Frank Hammond  
Town Clerk James A. McMahon  
Bookkeeper to Supervisor Kristi Pierce  
Supt. of Highways Richard Richtmyer  
Code Officer Richard Husted  
Attorney David English  
Chairman Planning Board Mike Pierce

ABSENT: Chairman Zoning Board of Appeals

ALSO PRESENT:

VISITORS: 9 Town of Dix residents

ADDITIONS TO AGENDA

PUBLIC COMMENTS:

Seven Town of Dix residents complained about the sewer smells as result of Phish Concert.

Phil Barnes indicated that the Town of Dix, Schuyler County, Village of Watkins Glen and WGI should work together to find and fix problem with sewer system.

REPORTS:

Supervisor Russell stated that the Town Clerk will start selling Hunting and Fishing licenses again. The Town Clerk will look into what is required.

Kristi Pierce the Bookkeeper to Supervisor requested and had approved her new hours: Monday to Thursday 8:00AM to 12:00PM and Friday 12:30PM to 4:30PM.

RESOLUTION # 101

RESOLUTION TO ACCEPT ANNUAL AUDIT

On motion by Supervisor Russell, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board accepts the FreedMaxick full 2014 annual Town Audit

RESOLUTION # 102

RESOLUTION FOR JCAP GRANT

On motion by Supervisor Russell, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board approves the filing for a JCAP Grant.

RESOLUTION # 103  
COURT PETTY CASH FUND

On motion by Councilman Yaw, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Town Board authorizes the formation of a \$100.00 petty cash fund for the court.

RESOLUTION # 104  
DECLARE SURPLUS EQUIPMENT – CAT LOADER AND OSHKOSH PLOW TRUCK

On motion by Councilman Yaw, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 1 NAYES – 4 H. Russell  
R. DeNardo  
S. Yaw  
F. Hammond

RESOLVED, that the Town Board does not declare the Cat Loader and the Oshkosh Plow Truck as surplus equipment.

RESOLUTION # 105  
MAXIMUM BID MACK TRUCK DUMP BOX

On motion by Councilman Yaw, seconded by Councilman Meehan, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Town Board approved maximum bid to be accepted on 2001 Mack Truck Dump Box as \$2,500.00.

The Highway Department reported that they had shared services with Schuyler County, 10 loads of waste salt hauled in, shared services with Town of Montour, shared service with County tire recycle, 2 mowers have been mowing, repaired manhole cover on Wedgewood Road, shared service with Town of Reading, shared service with Town of Hector, filled potholes, hearing tests, broomed off chip sealed roads, put shoulders on Station Road, service work in shop, chip sealed Station and Ellison Roads and repainted pavement on R&R crossings.

Code Officer Husted reported that he had issued 9 Building Permits, 5 Notices of Violation were issued, 8 Construction inspections completed, 0 Operating Permits issued, 1 Demolition permits issued, 0 Stop Work Order issued, 0 Fire Prevention & Property maintenance inspections completed, 2 Violations corrected, 0 Court appearance tickets issued, 3 Projects completed and permits issued, 0 Certificates of Occupancy issued, 0 Certificate of Compliance issued, and 0 violation complaints are still not corrected, and 0 Building permits remain uncompleted, 0 tent installation inspections were completed, 0 cases are pending in Court, 0 Building permit for new manufactured home, 0 annual mobile home park operating permits issued, and 0 Water & Sewer connection completed.

The Planning Board reported that last month's meeting was cancelled and there was not going to be a meeting in October.

Zoning Board of Appeals had no report.

The Town of Dix Court reported that 21 fines were collected for a total of \$2,007.00 in the month of August 2015.

The Landfill Commission had no report.

The Fire Department Committee had no report.

Councilman Hammond and Yaw will work on Employee Handbook.

RESOLUTION # 106  
APPROVE MINUTES

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                  AYES - 5                                  NAYES - 0  
RESOLVED, that the minutes of the Regular Meeting on August 24, 2015 is hereby approved.

RESOLUTION # 107  
APPROVE TOWN CLERKS REPORT

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                  AYES - 5                                  NAYES - 0  
RESOLVED, that the Town Clerk's Report for the month of August 2015 is hereby approved.

RESOLUTION # 108  
APPROVE SUPERVISOR'S REPORT

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                  AYES - 5                                  NAYES - 0  
RESOLVED, that the Supervisor's Report for August 2015 is hereby approved.

RESOLUTION #109  
APPROVE AUDIT

On motion by Councilman DeNardo, seconded by Councilman Meehan, the following Resolution was

APPROVED:                                  AYES – 5                                  NAYS – 0

RESOLVED, that the Audit is approved as follows:

General Fund-Townwide	Claims A471 – A488	7,513.46
General Fund - Outside Village	Claims B489 – B493	461.57
Highway Fund - Town wide	Claims 321-334	7,716.91
Highway Fund - Outside Village	Claims 320-338	68,294.69
Trust & Agency	Claims 50-51	9,127.34
Special Water Fund	Claims SW90 – SW91	13,205.36
Special Sewer Fund	Claims SS86-SS89	17,568.36

CORRESPONDENCE:

OLD BUSINESS:

The Board tabled discussion of the new Town offices, Planning Board Member, the water tank and the Employee Handbook.

NEW BUSINESS:

RESOLUTION # 110

RESOLUTION AMENDING CAP2 TO INCLUDE TYRONE

On motion by Supervisor Russell, seconded by Councilman Yaw, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board approves the following:

Whereas the Town of Tyrone wishes to enter into a Coordinated Assessment Program (CAP) with the towns of Dix, Montour, Orange and Reading,

Now, Therefore, let it be Resolved that the CAP agreement between the Towns of Dix, Montour, Orange and Reading be amended to include the Town of Tyrone, and

Be it further Resolved that a copy of the amended agreement be filed with the New York State Office of Real Property Tax Services.

RESOLUTION # 111

ADJOURN TO EXECUTIVE SESSION

On motion by Councilman Meehan, seconded by Councilman Yaw, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board will go into Executive Session for litigation matters.

RESOLUTION # 112

RETURN FROM EXECUTIVE SESSION

On motion by Councilman Meehan, seconded by Councilman Yaw, the following Resolution was

APPROVED: AYES - 5 NAYES - 0

RESOLVED, that the Dix Town Board will return to regular meeting.

On motion by Councilman Meehan, seconded by Councilman Yaw, the meeting adjourned at 9:41 PM.

Respectfully submitted \_\_\_\_\_ James A. McMahon  
Town Clerk, Town of Dix